NATIONAL INSTITUTE OF MENTAL HEALTH AND NEUROSCIENCES (INSTITUTE OF NATIONAL IMPORTANCE) BENGALURU – 560 029

No NIMH/A&E/EMERG/VISIT/2024/154 Date: 11.06.2024

To
Principal,
Bishop Benziger College of Nursing
Kollam, Kerala

Sir/Madam

Sub: Request for Permission to visit at this Institute
Ref: Your e-mail dated 04.06.2024

*****

With reference to the above, I am directed to convey the permission of the Competent Authority for the students/ Staffs of your Institution to visit at this Institution as follows:

1	Name of the students	2, 2nd Year M.Sc Nursing and 1, 1st Year M.Sc Nursing Students
2	Department at which visiting permitted	Sakalavara Community Mental Health Center NIMHANS (No photograh of patients)
3	Duration of visit	24.06.2024 to 29.06.2024
4	Visiting fees	Rs.100/- per day per person

NOTE:

- The visitors should compulsorily carry their college ID Card while posted at NIMHANS
- One stamp size photo should be given at the time of joining for issue of temporary ID Card should be returned at the end of training without fail
- Visitors should carry a copy of this letter without fail
- *The visiting fee for the whole duration of visiting has to be paid by Razor Pay (online) on the day of visiting. Visiting Fee Excess payment of visiting fee once paid will not be refunded under any circumstances*
- *Going Forward, you are requested to apply through online for external training/observership/visit by using this link: https://training.nimhans.ac.in offline request will not be entertained any more*

On arrival the visitors must contact the undersigned for further needful.

Scan here to pay training fees

Yours Faithfully

ADMINISTRATIVE OFFICER (A&E)

Copy to: The Medical Superintendent, NIMHANS

Contact No. 080 26995015 Email: training@nimhans.ac.in Website: https://www.nimhans.ac.in

To copy to community HOP
12.6.24
make arrangement.

BISHOP BENZIGER
COLLEGE
OF NURSING

Office | BBCON <office@bbcon.ac.in>

Regards permission for observation visit

1 message

Karunasai thiruvananthapuram <karunasai.tvpm@gmail.com> Tue, Jun 18, 2024 at 5:00 PM
To: "office@bbcon.ac.in" <office@bbcon.ac.in>, bbcon_official@yahoo.co.in

Hi madam

We grant your permission for II MSc Nursing students for the Observation visit to our rehabilitation centre. We do the needful things for the students

Thanking You
Administrative Officer

copy to
Sheeja mam

DMO(H) KLM/1316/2024-A5

[illegible]/2024

PROCEEDINGS OF THE DISTRICT MEDICAL OFFICER (HEALTH), KOLLAM

Sub: Health Services Department – Clinical Training to 4th semester B.Sc. Nursing Students and 1st year M.Sc. Nursing student – Benziger College of Nursing, Kollam – Permission Granted

Read: 1. Letter No. MC3/31240/2018/DHS dated 10.12.2018
2. Letter No.BBCON/304/24 dated 24.03.2024 received from the Principal, Bishop Benziger College of Nursing, Kollam
3. NOC received from the Superintendent District Hospital

ORDER NO. A5 - 1316/2024/DMO (H), KLM DATED 09-05-2024

The Principal, Bishop Benziger College of Nursing, Kollam has requested permission for their VI semester B.Sc. Nursing students to undergo clinical training in Adult Health Nursing (Oncology) at District Hospital (Kollam), for the period from 01.07.2024 to 31.07.2024 as part of their curriculum. The head of the institution concerned has issued NOC in this regard. The Director of Health Services, vide letter read as 1st paper above has directed the under signed to grant permission to undergo training.

In the above circumstances, permission is hereby granted to the VI semester B.Sc. Nursing students of Bishop Benziger College of Nursing, Kollam to undergo clinical training in Adult Health Nursing (Oncology) at District Hospital Kollam for the period from 01.07.2024 to 31.07.2024 subject to the following conditions.

Conditions:

1. The permission is granted subject to the availability of facility in the institution concerned and the period of training should be confirmed in consultation with the Head of the institution.
2. The training should not affect the routine function of the institution at any cost.
3. The Director/Principal of the concerned School/College will be solely responsible for any loss or damage that may sustain in this regard.
4. The students will strictly be under the disciplinary control of the Superintendent/Medical Officer i/c of the concerned institution during the period of training.
5. The students of private institutions should remit an amount of Rs.1050/- per student towards the HMC account of the concerned institution. The students from Government/Aided institutions belonging to SC/ST are exempted from the payment of training fee. Training fee shall be divided proportionally among the institutions if it is conducted in two or more institutions.

Signed by
Anu M S
District Medical Officer (Health), Kollam
Date: 09-05-2024 16:00:21

To

The Principal, Bishop Benziger College of Nursing, Kollam

Copy to: The Superintendent, District Hospital, Kollam
The File Stock File

MOU Affiliated Hospital

This Memorandum of Understanding is entered into between **District Hospital, Kollam** herein after referred to as the affiliating hospital and **Bishop Benziger College of Nursing, Kollam** herein after referred to as the college, for the academic year 2024-2025.

The affiliating hospital is having an in-patient strength of ..537.....and has the specialties in the following branches.

1. Mental Health Nursing Specialty, Bed strength- 32
2. Medical Surgical Nursing Specialty, Bed strength- 400

The college is an institute imparting training in B.Sc. Nursing which is/to be affiliated to Kerala University of Health Sciences. The College is having a parent hospital having a bed strength of 400 beds and the college intends to use the clinical facilities of the affiliated hospital to impart clinical training to the students.

The affiliating hospital hereby agrees to permit the students of the college to use the clinical facilities in the Departments of the affiliating hospital for their clinical training. It is declared that the affiliating hospital is not permitting the students of more than three nursing colleges to use the facilities available. The colleges which are presently using the facilities are.....Nos. The affiliating hospital is having the facilities as prescribed by the INC in the clinical and staff pattern.

The affiliating hospital would be extending all the necessary facilities to students for their training for a minimum period of ..One year..... The affiliating hospital agrees to permit the inspectors duly appointed by the Kerala University of Health Sciences to inspect its premises, clinical facilities and such other things as and when deemed it necessary by the university.

Dated this the ..... day of.....

A.A. RAHIM MEMORIAL GOVT. DISTRICT HOSPITAL KOLLAM-691001

SUPERINTENDENT
A.A. Rahim Memorial
Govt. Dist. Hospital, Kollam

M.S. of Affiliating Hospital

Principal of the College

SUPERINTENDENT
A.A. Rahim Memorial.
Govt. Dist. Hospital, Kollam

[illegible] victoriakollam@gmail.com

MOU Affiliated Hospital

This Memorandum of Understanding is entered into between **Mental Health Centre, Peroorkada, Thiruvananthapuram Dist.** herein after referred to as the affiliating hospital and **Bishop Benziger College of Nursing, Kollam** herein after referred to as the college, for the academic year 2024-25.

The affiliating hospital is having an in-patient strength of ...531..and has the specialties in the following branches.

1. Mental Health Nursing Specialty, Bed strength-

The college is an institute imparting training in B.Sc. Nursing which is/to be affiliated to Kerala University of Health Sciences. The College is having a parent hospital having a bed strength of 400 beds and the college intends to use the clinical facilities of the affiliated hospital to impart clinical training to the students.

The affiliating hospital hereby agrees to permit the students of the college to use the clinical facilities in the Departments of the affiliating hospital for their clinical training. It is declared that the affiliating hospital is not permitting the students of more than three nursing colleges to use the facilities available. The colleges which are presently using the facilities are...7...Nos. The affiliating hospital is having the facilities as prescribed by the INC in the clinical and staff pattern.

The affiliating hospital would be extending all the necessary facilities to students for their training for a minimum period of ..... The affiliating hospital agrees to permit the inspectors duly appointed by the Kerala University of Health Sciences to inspect its premises, clinical facilities and such other things as and when deemed it necessary by the university.

Dated this the ..... day of .....**2024**.

M.D. of Affiliating Hospital

SUPERINTENDENT
Mental Health Centre
Peroorkada
Thiruvananthapuram
Pin: 695005

Principal of the College

Govt. Mental Health Centre
Thiruvananthapuram

A A RAHIM MEMMORIAL DISTRICT HOSPITLAL KOLLAM
Phone no 0474 2742004
Email dhkollam@gmail.com

No A7- 1594/24 Dated 30/03/2024

From

Superintendent
District Hospital
Kollam

To,

District Medical Officer (Health)
Kollam

Sir,

Sub - District Hospital Kollam – NOC for IVth Semester B Sc Nursing students - reg -

Ref - Lr No : BBCON /100/24 - Principal Bishop Benziger College of Nursing - dated 25/01/2024

As per the above reference, Principal Bishop Benziger College of Nursing, has requested permission for their 60 no's IVth Semester B.Sc Nursing students accompanied by 1 faculty for clinical posting in Adult Health Nursing (Oncology) as per the schedule given below at DH Kollam. In this Context I may inform that this office has no objection for permitting the students to have training in this institution.

Course	No. of Students	Period
IV Semester BSc Nursing	Group 1 (15)	1st July 2024 to 31st August 2024
	Group 2 (15)	
	Group 3 (15)	
	Group 4 (15)	

Yours faithfully

Superintendent

Copy to

Principal
Bishop Benziger College of Nursing
Kollam

BISHOP BENZIGER COLLEGE OF NURSING
Post Box No. [illegible] Sasthamcotta, Kadappakkada, Kollam - 691001
Accredited by KNMC with A and Re-accredited by NAAC with B
Website: [illegible] Ph No. [illegible]

BBCON/975/23

04.10.2023

To,

The District Medical Officer
District Medical Office
Kollam

Respected Sir/Madam,

Sub: Request to permit the IV Semester B.Sc. Nursing students practical experience in Adult Health Nursing in District Hospital, Kollam -reg:-

With reference to the above mentioned subject, I request you to grant permission to have posting for the 60 no of IV semester B.Sc. Nursing students accompanied by 2 faculty for clinical posting in oncology and burns area as per the schedule given below at District Hospital Kollam.

Area of posting	Course	No. of students	Period
Oncology & Burns Area	IV *Semester* B.Sc.	Group-1 (16)	16.10.2023-04.11.2023 (3 weeks)
		Group- 2 (16)	06.11.2023-09.12.2023 (3 weeks)
		Group- 3 (16)	11.12.2023-06.01.2024 (3 weeks)
		Group- 4 (12)	08.01.2024-27.01.2024 (3 weeks)

This Clinical posting is proposed for the partial fulfillment of curricular requirement in Adult Health Nursing in their respective courses.

Thanking You,
Sincerely

Principal

A A RAHIM MEMMORIAL DISTRICT HOSPITLAL KOLLAM
Phone no: 0474 2742004
Email: dhkollam@gmail.com

No.A7- 12090/23 Dated : 15/02/2024

From

Superintendent
District Hospital
Kollam

To,

District Medical Officer (Health)
Kollam.

Sir,

Sub :- District Hospital Kollam – NOC for 5th Semester B.Sc Nursing students - reg :-

Ref :- Lr. No : BBCON / 585/'23 - Principal Bishop Benziger College of Nursing - dated 15/06/2023

As per the above reference, Principal Bishop Benziger College of Nursing, has requested permission has requested permission for their 5th semester BSC Nursing students (60 nos) list attached to have the month of April 2024 Clinical posting in Mental Health Nursing of District Hospital Kollam.

In this Context I may inform that this office has no objection for permitting the students to have training in this institution.

Yours faithfully

Superintendent

Copy to
Principal
Bishop Benziger College of Nursing.

162329/2024

PROCEEDINGS OF THE DISTRICT MEDICAL OFFICER (HEALTH),KOLLAM

Sub:- Health Services Department – Clinical Training to V semester B.Sc Nursing Students, Benziger College of Nursing, Kollam -at District Hospital Kollam Permission Granted – Orders Issued.

Read:- 1. Letter No. MC3-31710/2018/DHS dated 10.12.2018.
2. Letter No.BBCON/198/24 dated 16/02/2024 received from the Principal, Bishop Benziger College of Nursing, Kollam.
3. NOC received from the Superintendent District Hospital.

ORDER NO.A5 - 791/2024/DMO (H), KLM. DATED.23-02-2024.

The Principal, Bishop Benziger College of Nursing, Kollam has requested for permission to undergo clinical training in respect of their V semester B.Sc. Nursing students at District Kollam, for the period from 01.04.2024 to 27.04.2024 as part of their curriculum. The head of the institution concerned has issued NOC in this regard. The Director of Health Services, vide letter read as 1st paper above has directed the undersigned to grant permission to undergo training.

In the above circumstances, permission is hereby granted to the V semester B.Sc. Nursing students, Bishop Benziger College of Nursing, Kollam to undergo clinical training at District Hospital Kollam from 01.04.2024 to 27.04.2024 subject to the following conditions.

Conditions:

1. The permission is granted subject to the availability of facility in the institution concerned and the period of training should be confirmed in consultation with the Head of the institution

2. The training should not affect the routine function of the institution at any cost.

3. The Director/Principal of the concerned School/College will be solely responsible for any loss or damage that may sustain in this regard.

4. The students will strictly be under the disciplinary control of the Superintendent/Medical Officer i/c of the concerned institution during the period of training.

5. The students of private institutions should remit an amount of Rs.1050/-per student towards the HMC account of the concerned institution. The students from Government / Aided institutions/belonging to SC/ST are exempted from the payment of training fee. Training fee shall be divided proportionally among the institutions if it is conducted in two or more institutions.

Signed by
Dr Vasanthadas
Date: 23-02-2024 12:43:37
District Medical Officer (Health), Kollam

To

The Principal, Bishop Benziger College of Nursing, Kollam

Copy to:- 1. The Superintendent, District Hospital, Kollam.
2. The File/Stock File.

REGIONAL CANCER CENTRE

Medical College P.O., Thiruvananthapuram-695011, India
Phone: +91 471 2442541, Website : www.rcctvm.gov.in
Email: webmaster@rcctvm.gov.in

6138/ ACAD2/RCC/2018

19/02/2024

The Principal
Bishop Benziger College of Nursing
Kollam - 691001

Sir/ Madam,

Sub:-RCC-Request for Clinical Training-* MSc Nursing students-*Permission-Reg:-
Ref:-Your letter No Nil dated: 10/02/2024

With reference to your letter cited, it is informed that **MSc Nursing** student of your institute, as mentioned in your letter is permitted to undergo clinical training in the **Nursing Division** of this Centre as per the below schedule subject to remittance of an amount of ₹750/- (seven hundred and fifty only) per head for a week as fee by online. Students may be instructed to report in the Academic Cell, Administrative Office with a copy of this letter, copy of online transaction of fee.

Course	No. of students	Date	Time of Schedule	Duration	Total fee to be paid
MSc (N)	1	19/08/2024 to 31/08/2024	07.30am to 03.00pm	2 week	₹1500/-

Account details for remittance of Fees

Account Name	Training Fund Account
Account No	0497053000013664
IFSC Code	SIBL0000497
Name of Bank	South Indian Bank
Branch	Sreekaryam

It is also informed that, a teacher must accompany the students during the entire posting period. Kindly confirm the visit of students one week prior to the posting period at nursingedurcc@gmail.com OR 8281007499 / 0471-2522505. If the students do not report on the scheduled date they will not be given another chance/slot, since students from other colleges are in queue.

Yours faithfully,

ADDITIONAL DIRECTOR (Academic)

BISHOP BENZIGER COLLEGE OF NURSING

Post Box No: 46, Sastri Jn., Kollam - 01

(Accredited by KUHS with A+ and Re-accredited by NAAC with B++)

Estd: 2004 Website: www.bbcon.org email id: office@bbcon.ac.in |Ph. No: 0474 - 2765582

BBCON/084/24 *23/01/2024*

To
The Chief Nursing Officer
Regional Cancer Centre
Govt. Medical College
Trivandrum

Respected Sir/ Madam,

Sub: Permission- I M.Sc. Nursing – Medical Surgical Nursing – Clinical experience – request – reg:-

This letter is a request to permit the First Year M.Sc. Nursing (Medical & Surgical Nursing), total 1 student of this institution to have their Practical Clinical Experience in your esteemed institution for a period of 2 weeks in the month of August 2024.

The details and objectives of the postings are given overleaf

We request your kind office to do the needful for the same

Thanking you.
Yours faithfully

Principal

Request-Clinical posting-reg:-

From: Office of Registrar (regoffice@sctimst.ac.in)

To: bbcon_official@yahoo.co.in

Date: Wednesday, 14 June, 2023 at 05:33 pm IST

Sir/Madam,
With reference to your request, I am directed to inform you that, the request must be in the prescribed format. The guidelines and application form for observership/internship/project work/training etc is available in our website. Pls. go through the weblink below;

Thanking You
Yours faithfully,

सह.प्रशासनिक अधिकारी (शैक्षणिक)/Asst. Administrative Officer (Academic)
एस.सी.टी.आई.एम.एस.टी/SCTIMST,
त्रिवेंद्रम/Trivandrum - 11
दूरभाष/Phone: 0471 2524 269

From: Bishop Benziger College of Nursing <bbcon_official@yahoo.co.in>
To: "sct@sctimst.ac.in" <sct@sctimst.ac.in>, Office of Registrar <regoffice@sctimst.ac.in>
Date: Wed, 14 Jun 2023 04:35:07 +0000 (UTC)
Subject: [EXTERNAL MAIL] Request-Clinical posting-reg:-

Respected Sir/Madam,
We request your esteemed office to grant permission for our 2 postgraduate students (II M.Sc. Nursing) accompanied by 1 faculty for clinical posting from 14.08.2023 to 26.08.2023.
The visit is proposed as a partial fulfillment of curricular requirements of students in the Medical-Surgical Nursing Specialty.
Thanking you in anticipation
Yours Sincerely
Principal

श्री चित्रा तिरुनाल आयुर्विज्ञान और प्रौद्योगिकी संस्थान, त्रिवेंद्रम केरल – 695 011, भारत
SREE CHITRA TIRUNAL INSTITUTE FOR MEDICAL SCIENCES AND TECHNOLOGY, TRIVANDRUM
KERALA – 695 011, INDIA
(एक राष्ट्रीय महत्व का संस्थान, विज्ञान एवं प्रौद्योगिकी विभाग, भारत सरकार)
(An Institution of National Importance, Department of Science and Technology, Govt. of India)
टेलीफोन नं./Telephone No. 0471-2443152 फाक्स/Fax: 0471-2446433,2550728
ई-मेल/E-mail :sct@sctimst.ac.in वेबसाइट/ Website : www.sctimst.ac.in

APPLICATION FOR OBSERVERSHIP/INTERNSHIP/ PROJECT WORK/TRAINING PROGRAMS

1.	Name in CAPITAL letters	ANUPAMA VARGHESE PILLAI RAVIJA RAGHUNATHAN
2.	Course applied for (specify Observership/Internship/Project work/Training program)	OBSERVERSHIP
3.	Permanent address	BISHOP BENZIGER COLLEGE OF NURSING P.B. No. 46, SASTHRI JUNCTION, KOLLAM - 691001
4.	Present address with valid mobile number and email ID	BISHOP BENZIGER COLLEGE OF NURSING P.B. No. 46, SASTRI JUNCTION, KOLLAM 691 001 Mob No. 9048343103 Email ID. binutha27@gmail.com
5.	Name of the course (doing/completed)	II YEAR M.Sc NURSING
6.	Specify whether presently employed or not	NO
7	Name,address, email ID and Phone number of the Institute presently doing the course/ job.	BISHOP BENZIGER COLLEGE OF NURSING P.B. No. 46, SASTRI JUNCTION, KOLLAM - 691 001 Phone No. 0474 2765582 Email ID. bbcon_official@yahoo.com
8.	Specify the period and date of the program	2 days/week(s)/month(s) From 14/08/2023 to 26/08/2023
9.	Specify the name of Faculty member and Department in which Observership/ Internship/ Project work /training required. ***(It is advised to have preliminary discussion with the faculty member (list available in the website) for the feasibility to do Internship/project work/training)***	Name of faculty member: PROF. BINUTHA V.P Name of Department: MEDICAL SURGICAL NURSING

Date: 17.06.2023

Signature of the Candidate:
1. ANUPAMA VARGHESE
2. PILLAI RAVIJA RAGHUNATHAN

CERTIFICATE

(applicable for students)

This is to certify that Mr./Ms. ANUPAMA, RAVIJA is a bonafide student of our Institute and OBSERVATION VISIT is a part of their study and it is compulsory to complete their present course

Name, Signature and seal of the Principal/Head of the Institute

Date 17.06.2023 **(office seal)**

CERTIFICATE

(applicable for candidates those who are presently working)

This is to certify that ..... is an employee of this Institute and we have no objection in him/her for attending the observership/internship/project work/training program for the period as mentioned above.

Name, Signature and seal of the present Employer

Date: **(office seal)**

For Office Use only

Forwarded to..... for comments and slot allotment. Please specify the cost of the training program also. (applicable only for **training** program).

Registrar/Deputy Registrar

The slot for the above observership/internship/ Project work/Training program is available in the ..... Division/lab from ..... to .....

Signature of Supervisor:

Signature of HoD

Comments and Signature of Head BMT Wing (if program is at BMT Wing):

Division of Academic Affairs

The period of Observership/internship/project work/ training program slot allotted:

AAO (Academic)

Comments of the Registrar :

Approved/Not Approved

DEAN

- *Attach **one page CV** and **250 words write up** about the internship/project work/training program*
- *The application must reach the Division of Academic Affairs (DAA), SCTIMST **at least one month** prior to the commencement of the program.*

Routing: Completed application by the College/institute→DAA, SCTIMST→Lab in charge→Head of Dept.→Head BMT Wing (if program is at BMT wing)/→DAA→Registrar→Dean→DAA→Response to the head of College/Institute.

श्री चित्रा तिरुनाल आयुर्विज्ञान और प्रौद्योगिकी संस्थान, त्रिवेंद्रम केरल– 695 011, भारत
SREE CHITRA TIRUNAL INSTITUTE FOR MEDICAL SCIENCES AND TECHNOLOGY, TRIVANDRUM
KERALA – 695 011, INDIA
(एक राष्ट्रीय महत्व का संस्थान, विज्ञान एवं प्रौद्योगिकी विभाग, भारत सरकार)
(An Institution of National Importance, Department of Science and Technology, Govt. of India)
टेलीफोन नं/.Telephone No. 0471-2443152 फाक्स/Fax: 0471-2446433,2550728
ई-मेल/E-mail :sct@sctimst.ac.in वेबसाइट/ Website : www.sctimst.ac.in

Guidelines for Observership/Internship/Project Work/Training Programs [Part II]

(Revised in January 2023)

SCTIMST provides Observership/Internship/Project Work/Training programs for the eligible candidates under the following Departments/Divisions as detailed below;

1. NURSING

i. **Observership** is available for M.Sc Nursing students from nursing colleges recognized by Indian Nursing Council.

ii. The requests from National Institutes, Medical Universities, Government Medical Colleges, Private Medical Colleges and Hospitals recognized by Indian Nursing Council will be entertained.

iii. Maximum **ten** students will be permitted at a time.

iv. **Training** requests from senior nurses working in Government Hospitals who are sponsored by their employers for training/undergoing Certificate in Nursing Administration Programme to become Nursing Administrators will be entertained. The maximum number of nurses permitted at a time will be one batch of 15 for a period of 2 weeks.

v. For training program, the name of the candidate should be recommended by the institution that they are working.

2. TRANSFUSION MEDICINE

i. **Internship/training** is available for candidates with Diploma/PG Diploma/Degree or who had formal training in blood banking technology

ii. Maximum **two** candidates will be permitted at a time for internship/training.

iii. **Training** is available for Doctors/Medical Officers who are sponsored by the Kerala State AIDS Control Society/other Institutions for a period of ***One month*** with a maximum number of ten trainees at a time is permitted.

iv. The certificate will be issued to the trainees by the Kerala State Aids Control Society bearing the signature of the Head of the Department of Blood Transfusion Medicine

v. **Training** for a Doctor and a senior technician on Blood Compound Separation is permitted for a period of 15 days.

vi. **Training** for Drug Inspectors from the Department of Drug Controller, Kerala is permitted (Drug Inspectors are exempted from prescribed fee)

vii. As the Blood Transfusion Department is a training centre of NACO, doctors from the Kerala State will be entertained twie in a year for the induction training of six days and refresher training for three days in Modern Blood Banking Technology organised by the Kerala State AIDS Control Society.

viii. The Department should maintain a Log book to record the activities and attendance.

iv For training program the name of the candidate should be recommended by the institution that they are working.

3. SOCIAL WORK

Observership/internship/Project work/Training is available for Students of Master in Social Work from Government and recognized Private Institutions.

Training program is also available for the candidates those who are completed the above course. For this, the name of the candidate should be recommended by the institution that they are working.

4. MEDICAL RECORDS

Observership/internship/Project work/Training program is available for Second year students of Master's Degree in Applied Documentation course

i A maximum of five students at a time will be allowed.

ii **Training program** is also available for the candidates those who are completed the above course. For this, the name of the candidate should be recommended by the institution that they are working.

5. RS & IR

Training is available for Radiography students from Government Medical College of Kerala for a period of one month.

i A maximum of ten students at a time are permitted.

ii Those students are exempted from the prescribed fees.

iii For training program, the name of the candidate should be recommended by the institution that they are working.

6. PHYSICAL MEDICINE AND REHABILITATION

i **Observership/internship/Project work/Training program** is available for BPT and MPT students.

ii A maximum of six students at a time will be permitted.

iii **Training program** is also available for the candidates those who are completed the above course. For this, the name of the candidate should be recommended by the institution that they are working.

7. CLINICAL ENGINEERING

Observership is available for B.Tech /BE in Biomedical Engineering students.

i Candidates those who are undergoing the following courses are permitted to undergo **internship/project work/training**

a. M.Tech in Biomedical Engineering/Clinical Engineering.

b. B.Tech/B.E in Biomedical Engineering/Clinical Engineering/Electrical Engineering/ Electrical and Electronics Engineering/Mechanical Engineering

c. Diploma in Electrical Engineering/Electrical and Electronics Engineering/Mechanical Engineering.

d. **Training program** is also available for the candidates those who are completed the above courses. For this, the name of the candidate should be recommended by the institution that they are working.

ii Maximum number of students permitted at a time will be

a. Biomedical/Clinical Engineering – M.Tech – 2nos, B.Tech/B.E – 4 nos.

b. Electrical/Electrical and Electronics Engineering – B.Tech/B.E – 1 no, Diploma – 3 nos.

c. Mechanical Engineering – B.Tech/B.E – 1 no., Diploma – 3 nos.

8. AMCHSS

i. **Observership/Internship/Project work** are available for Postgraduates/Doctoral students in Health Sciences.

9. CLINCIAL PERFUSION

i. **Observership** is available for candidates those who have completed Perfusion Technology course from a recognised Institute/University or undergoing their final year of the course in a recognised Institute/University.

ii. Maximum number of candidates permitted at a time will be **two**.

10. M.PHARM

i. **Project work** is available for Final year M.Pharm students from National Institutes, Medical Universities/Colleges/ Recognized Universities.

ii. Only **one** student will be admitted at a time under each faculty linked with the ongoing R&D project.

11. MICROBIOLOGY/PATHOLOGY/BIOCHEMISTRY(HOSPITAL WING) & ALL DEPARTMENTS OF BIOMEDICAL TECHNOLOGY WING

i. **Observership/internship/project work/training** is available in Microbiology/ Pathology/ Biochemistry departments of the hospital wing and all departments of BMT wing for candidates those who are undergoing undergraduate/postgraduate courses.

ii. **Training program** is also available for the candidates those who have completed undergraduate/postgraduate/PhD programs. For this, the name of the candidate should be recommended by the institution that they are working.

12. HOSPITAL ADMINISTRATION

i. **Obsevership** is available for students of Masters Degree in Hospital Administration

ii. Maximum number of candidates permitted at a time will be **two**.

13. DIETARY

i. **Observership** is available for M.Sc Dietician students

ii. Maximum number of candidates permitted at a time will be two

iii. Sponsored students who have undergone dietician course after graduation will be permitted as Observers, subject to the condition that their names should be recommended by the Institution they are working.

14. SPEECH THERAPY

i. **Observership/Internship/Project work** are available for Speech Language Pathology and Audiology candidates from Govt. Institutions

- DURATION

Observership	-	one to two weeks
Internship	-	two weeks to three months
Project work/Training	-	three months to one year

FEES

Observership	One to two weeks	Rs.2,000/-
Internship	Two weeks to three months	Rs.5,000/-
Project work/Training	Up to three months	Rs.10,000/-
	More than three months to six months	Rs.20,000/-
	More than six months to one year	Rs.30,000/-

- For Observership/Internship/Project work at **AMCHSS**, the fee will be **Rs.5000/- per month**
- The fee for foreign students is based on the criteria for SAARC and non-SAARC countries.

RULES AND REGULATIONS

1. The application (addressed to the Dean, SCTIMST) in the **prescribed format** for the Observership/Internship/Project work/ training along with the area and preferable Department/Division should be forwarded through Head /Dean of the Institution.
2. Observership/Internship/Project work will be allowed only if it is the part of their course.
3. Those who are employed should submit NOC from their employer.
4. Admission will be based purely on the availability of slot/faculty/infrastructure facility for the requested period.
5. The applications should reach SCTIMST at least one month before starting of the visit.
6. No candidate will be permitted to leave the programme in the midway.
7. All the candidates admitted shall strictly adhere to the rules of this Institute.
8. All the students should work under the direct supervision of the in-charge of the concerned Dept./Division.
9. None of the candidates will be allowed to involve directly in the patient care or any regular activities of the Institutes.
10. Overseas students will be permitted, provided they should follow all other official formalities for visiting the country and they should pay the fees as noted above.
11. Photography by the candidates in the premises of the Institute will not be permitted under any circumstances.
12. Prior permission from the authorities should be obtained to get official records for research purpose.
13. All the supervising staff should ensure that the observership/internship/project work/training candidates are not accessed to the files of patients, official documents, official files to avoid leakage of confidential information.
14. The attendance of the students should be recorded by the concerned HOD/In-charge on the Attendance sheet provided.
15. The certificates will be issued only on the recommendation of the concerned HOD/In-Charge.
16. The Academic Division under the signature of the Dean will issue Certificates to those who successfully complete the course in the stipulated time.
17. The students are permitted to use the Library facility of the Institute for reference only and canteen facility on payment basis.
18. Institute will not provide accommodation to the candidates due to shortage of hostel accommodation.

19. Identity cards will be issued to the students and it is compulsory to wear the same when they enter the Institute premises.
20. No stipend/fellowship will be given to candidates during the above period. However, stipend/fellowship can be availed from other agencies without any financial commitment to the Institute.

DIRECTOR

19.01.2023